

# **TOWN OF GRAFTON**

GRAFTON MEMORIAL MUNICIPAL CENTER 30 PROVIDENCE ROAD

GRAFTON, MASSACHUSETTS 01519 (508) 839-5335 ext 1100 • FAX (508) 839-4602 www.grafton-ma.gov

# BOARD OF SELECTMEN MEETING AGENDA

January 15, 2019 Municipal Center, Conference Room A 7:00 p.m.

#### **CALL TO ORDER**

#### **ANNOUNCEMENTS**

1. SCHEDULE

#### 2. RESIGNATIONS

a) Ken Sherman, Trustees of Soldiers Memorials

#### 3. APPOINTMENTS

#### **Board of Selectmen**

- a) Vote to Disband the Grafton Town House Oversight Committee
- b) Vote to appoint Kimberly Bagni, Grafton Historical Commission

#### **Town Administrator**

c) None

#### 4. NEW BUSINESS

- a) One Day Beer and Wine Application Tufts
- b) One Day Beer and Wine Application Apple Tree Arts
- c) Music License Reunion Tap & Table
- d) Tree City Proclamation
- e) Bag Fee Increase Presentation

#### 5. SELECTMEN REPORTS / TA REPORTS

#### 6. CORRESPONDENCE

# 7. DISCUSSION

- a) Town Administrator Evaluation
- b) Tri-Com Meeting Expectations

# 8. MEETING MINUTES

a) Board of Selectmen

# **EXECUTIVE SESSION**

MGL Chapter 30A, Sec. 21(3) Litigation Update Litigation Strategy Union Negotiations Land Negotiation Non Union Negotiations Strategy for Negotiations Minutes

#### **ADJOURN**

# #2 (a) RESIGNATIONS - TRUSTEES OF SOLDIERS MEMORIALS

Due to a change in his employment status, Ken is unable to serve on the committee. The Board is asked to accept his resignation.

# **MOTION:**

I move the board vote to accept the resignation of Ken Sherman from the Trustees of Soldiers Memorials and send a letter of thanks.

### Cindy Ide

From:

Jane Zwicker

Sent:

Friday, January 11, 2019 10:27 AM

To:

Cindy Ide

Subject:

Fwd: Trust Membership

FYI....

Thanks. Jayne

----- Forwarded message -----

From: Ken Sherman <asa663@verizon.net>

Date: Fri, Jan 11, 2019 at 10:04 AM

Subject: Trust Membership

To: <wbboat@verizon.net>, <cutlerewg@aol.com>, <andrewfkjellberg@gmail.com>, <asa663@verizon.net>,

<jsousa@centralmassvets.org>, <clerks@grafton-ma.gov>, <wallyland@verizon.net>,

<davecallahan747@gmail.com> Cc: <toby20051@verizon.net>

Hello, All:

I was sorry to miss yesterday's Memorials Trust meeting but I am now on call as a sub teacher. Therefore, I will be resigning from the Trust. I have enjoyed working with all of you and hope your good work continues.

Ken Sherman

Jayne Zwicker

Administrative Assistant

Town Clerk's Office

Town of Grafton

30 Providence Road

Grafton, MA 01519

508-839-5335 x 1141

508-839-4602 (fax)

# #3 (a) APPOINTMENTS - DISBAND THE GRAFTON TOWN HOUSE OVERSIGHT COMMITTEE

The committee submitted a letter dated Jan 10, 2019 requesting the board disband the Townhouse Oversight Committee as they feel they have completed their charge with the renovations complete and a master lease in place.

# **MOTION:**

I move the board vote to disband the Grafton Townhouse Oversight Committee .

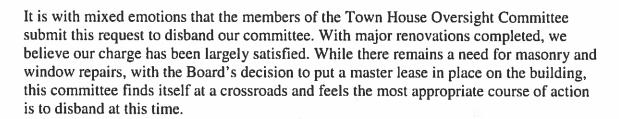


FTON MEMORIAL MUNICAL.
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 015/9 RECEIVE
JAN 1 0 2018 GRAFTON MEMORIAL MUNICIPAL CENTER

**Town House Oversight Committee** 

Attn: Board of Selectmen c/o Tim McInerney, Town Administrator

January 10, 2019



The Board may wish to consider whether the establishment of a new committee with a revised charge would be a prudent course of action for pursuing any future building renovations/restoration work, and this committee would be happy to meet with you to discuss this at the Board's convenience.

We would also like to take a moment to recognize the following committee members who graciously gave of their time and energy over the past 10 years in order to make the vision of a restored Town House funded through a unique public/private partnership a reality:

- Brook Padgett, Chairman\*
- John Morgan, Vice Chairman\*
- Paul Scarlett, Clerk\*
- Scott Browne
- Linda Casev
- Mark Carlson
- Justin Hollander
- John Marro\*
- Mary Anne (Nolan) Polad
- David Therrien
- Bill Yeomans
- \* Served all 10 years

Sincerely,

Brook Padgett, John Morgan, John Marro, Paul Scarlett, David Therrien & Bill Yeomans

# **#3 (b) APPOINTMENTS GRAFTON HISTORICAL COMMISSION**

Kimberly Bagni submitted a letter of interest to serve on the Grafton Historical Commission. Kimberly is a Realtor and is excited to serve on the committee. Her information was given to the commission's chairman, Dave Therrien. He has spoken with Kimberly and is happy to have Kimberly appointed.

# **MOTION:**

I move the board vote to appoint Kimberly Bagni to the Grafton Historical Commission for a three year term.

#### RESIDENTIAL INTEREST LIST

Name:	Kinberly	Fagn	Ĺ
Phone:	508. 769	7.525	58
Addres	ss: <u>6600ld</u>	Upton	n Rood, tatton of
Cell Pl	hone:	<u> 169-58</u>	358
Occup	ation: Kealt	OR_	
Specia	l Training/Education:		
Amou	nt of time available:	Theles	/
Date S	Submitted: 11/26/20	<u> </u>	1110 11001
Email	Address: Kimberlybac	mireal	restate Comail. Com
0	Agricultural Commission Cable Television Oversight Committee		Board of Registrars of Voters By-law Review Committee #
	Board of Selectmen * Library Board of Trustees *		Cable Advisory Committee Capital Improvement Planning Committee
	Information Technology Committee		Cemetery Commission
	Board of Assessors Council on Aging Affordable Housing Trust Board of Health * Historical Commission Personnel Advisory Committee Recreation Commission Town Report Committee		Conservation Commission Finance Committee Grafton Cultural Council Grafton Housing Trust Historic District Commission Planning Board *  Public Works Advisory Committee Zoning Board of Appeals
	cates an elected board cates cyclical need		Other Print Committee Name

The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. If you are interested in serving on a town committee please fill out this form and return it to the Office of the Town Administrator, Grafton Municipal Center, 30 Providence Rd., Grafton, MA 01519 or email to idec@grafton-ma.gov

# #4 (a) NEW BUSINESS – ONE DAY BEER & WINE LICENSE (TUFTS)

Cummings School of Veterinary Medicine at Tufts University has submitted application for four (4) one day beer and wine licenses. They have a TIPS trained server and proper insurance.

On February 6, March 6, April 3 and May 8 seminars will be held for faculty to present their research work to their colleagues. Approximately 15 – 20 people attend.

As you know, Tufts has been issued many licenses over the past several years. There have been no issues and they have been very responsible with serving. Trena Haroutunian organizes these events and has done so for the past several years. For this reason, I did not require her to attend.

# **MOTION:**

I move the board vote to approve one day beer and wine licenses for events being held at the Cummings School of Veterinary Medicine at Tufts University on the following dates: February 6, March 6, April 3 and May 8, 2019.

# Cummings School of Veterinary Medicine at Tufts University Department of Biomedical Sciences

Company Name:

Application for and/or renewal of Town Licenses. Please complete both sides and return to the Board of Selectmen with your payment. \*\* The Board of Selectmen meet on the first and third Tuesday of every month. If your application and/or renewal is not received and processed by Noon on Wednesday prior to the Selectmen's meeting on said Tuesday, your request will be delayed until the next scheduled meeting. SPECIAL NOTICE. If you use scales or measures, you must have these devices tested annually by the Sealer of Weights and Measures in accordance with Chapter 9B of the Massachusetts General Laws. (4) Campus Wide WIP Seminars - Varis Lecture Hall, Large Animal Hospital 4:00 to 5:15 PM Feb. 6, 2019, March 6, 2019, April 3, 2019 and May 8, 2019 To the Honorable Board of Selectmen Town of Grafton, Massachusetts I hereby respectfully make application for a Renewal ( ) / Original ( ) license as indicated by (X), for which the fee is enclosed. Garage Class \_\_\_\_\_ (\$100) () () Music (\$10) () Peddler (\$25.00) (') Common Victuallers (\$25) Pool Room, \_\_\_\_\_ tables at (\$25) each () ( ) ... Impholders (\$25) Bowling, \_\_\_\_\_ alleys at (\$25) each () (X) One Day Beer & Wine (\$25) x [4] Auctioneer (\$25) () ( ) One Day All Alcoholic (\$25) () One Day Auctioneer (\$10) () Second Hand Articles (\$40) Pinball (\$30). Include name and manufacturer () of machine below. If more space is needed, please use reverse side Business Name: Department of Biomedical Sciences License in name of: Trena Haroutunian Name: Title: Staff/Program Assistant Manufacturer: Business Address: Department of Biomedical Sciences Cummings School of Veterinary Medicine at Tufts University 200 Westboro Road North Grafton; MA-01536-1895 Phone No.: 508-839-8788 Email: trenr.haroubmiara@tufts.edu Residence: 1 Iruna Hanov Juniar

DATE: November 27, 2018

PLEASE COMPLETE THE REVERSE SIDE

Signature of Applicant:

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

(Print) Name (of individual and 200 Westboro Road	or Corporation as applicab	ole)
Street Address		
North Grufton	MA	01536
City/Town	State	Zip Code
sent Mi.	Manus	Executive Associate Dean
Signature of Individ Corporate Name (m	ual or	Re: Corporate Officer (mandatory, if applicable)
EIN: 042103634		
** Social Security No. ( Federal Identification	voluntary) or Number	

\*\* Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass.

G.L. c 62s. 49A.

# 4 (b) ONE DAY BEER AND WINE LICENSE (APPLE TREE ARTS)

Apple Tree Arts has submitted application for three (3) one day beer and wine licenses. They have a TIPS trained server and proper insurance.

# **Events:**

January 26, 2019 - Claflin Hill Symphony Orchestra February 8<sup>th</sup> & 9<sup>th</sup> – Little Shop of Horrors, the Musical

There have been no issues and they have been very responsible with serving.

# **MOTION:**

I move the board vote to approve one day beer and wine licenses for events being held at Apple Tree Arts on the following dates:

January 26<sup>th</sup>, February 8<sup>th</sup> and February 9<sup>th</sup>, 2019.

Apple	True	Arts	
Company Nan	ne/Applicant	Name	_

Application for and/or renewal of Town Licenses. Please complete both sides and return to the Board of Selectmen with your payment.

\*\* The Board of Selectmen meet on the first and third Tuesday of every month. If your application and/or renewal is not received and processed by Noon on Wednesday prior to the Selectmen's meeting on said Tuesday, your request will be delayed until the next scheduled meeting.

SPECIAL NOTICE. If you use scales or measures, you must have these devices tested annually by the Sealer of Weights and Measures in accordance with Chapter 9B of the Massachusetts General Laws.

1/26/19 Date(s) of Function	One Grafton Common Location of Function
To the Honorable Board of Selectmen Town of Grafton, Massachusetts	
I hereby respectfully make application for a Renewa fee is enclosed.	l()/Original() license as indicated by (X), for which the
<ul> <li>( ) Garage Class(\$100)</li> <li>( ) Peddler (\$25.00)</li> <li>( ) Pool Room, tables at (\$25) each</li> <li>( ) Bowling, alleys at (\$25) each</li> <li>( ) Auctioneer (\$25)</li> <li>( ) One Day Auctioneer (\$10)</li> <li>( ) Pinball (\$30). Include name and manufactur of machine below. If more space is needed, please use reverse side</li> </ul>	( ) Music/Entertainment (\$10) ( ) Common Victuallers (\$25) ( ) Innholders (\$25) ( ) One Day Beer & Wine (\$25) ( ) One Day All Alcoholic (\$25) ( ) Second Hand Articles (\$40) rer
F10000 000 1040/30 2100	Business Name: Apple Tree Arts  License in name of: Donna Blanchard
Name:	Title: Executive Director
Manufacturer:	Business Address: One Grafton Common Grafton MA 01579
	Phone No.: 508-839-4286
	Residence: 24 Barbara Jean Street Grafton, MA 01579  Phone No. 538-839-4984
Signature of Applicant:	Danie Blinshaid

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

Apple Tree Arts (Print) Name (of individual or Corporation as applied)	cable)	
One Gratton Common Street Address		
Grafton, MA City/Town State	01579 Zip Code	
* Signature of Individual or Corporate Name (mandatory)	Re: Corporate Officer (mandatory, if applicable)	
** Social Security No. (voluntary) or Federal Identification Number		

- \* This license will not be issued unless this certification clause is signed by the applicant.
- Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c 62s. 49A.

Date: 1/2/19

# Season Tickets ON SALE NOW! Call × 508.478.5924 To Reserve Yours.



HOME TICKETS & CONCERTS DONATE & SUPPORT YOUTH ORCHESTRA ABOUT





# Chamber Series

Last year's launch of the new Chamber Music series in association with Apple Tree

Arts was a HUGE success. We're planning another great season ready to launch this fall.

Sign our mailing list to be the first to know about the 2018-19 chamber music program.

# Big Serenade Night Out!

Saturday, January 26, 2019 7:30 PM – 9:30 PM

Apple Tree Arts One Grafton Common, Grafton, MA (map)

Google Calendar · ICS



Please Support Us!

Donate Now

Join Our Mailing List

News & Notes

Season Tickets ON SALE NOW.

Call 508.478.5924 to reserve yours.

CHSO Director Paul Surapine leads a cohort of CHSO Winds and String collaborators in an evening of large

Dvorak Serenade for Winds & Strings – a crowning opus of the genre, and always an audience favorite!

ensemble serenade works, including the

**Buy tickets** 



eTIPS On Premise 3.0 Issued: 1/16/2018

CERTIFIED

ID#: 4708418

Expires: 1/16/2021

Elizabeth Colognesi 2A Powerline Dr. Grafton, MA 01519-1012

For service visit us online at www.gettips.com

Hot'

HEALTH COMMUNICATIONS INC.

Phone: 800-438-8477 Fax: 703-524-1487 www.gettips.com

This card was issued for successful completion of the TIPS program.

DATE: 1/2/19 Application for and/or renewal of Town Licenses. Please complete both sides and return to the Board of Selectmen \*\* The Board of Selectmen meet on the first and third Tuesday of every month. If your application and/or renewal is not received and processed by Noon on Wednesday prior to the Selectmen's meeting on said Tuesday, your request will be delayed until the next scheduled meeting. SPECIAL NOTICE. If you use scales or measures, you must have these devices tested annually by the Sealer of Weights and Measures in accordance with Chapter 9B of the Massachusetts General Laws. To the Honorable Board of Selectmen Town of Grafton, Massachusetts I hereby respectfully make application for a Renewal ( ) / Original ( ) license as indicated by (X), for which the

		U 57 77	
(	)	Garage Class (\$100)	( ) Music/Entertainment (\$10)
(	)	Peddler (\$25.00)	( ) Common Victuallers (\$25)
(	)	Pool Room, tables at (\$25) each	( ) Innholders (\$25)
(	)	Bowling, alleys at (\$25) each	(v) One Day Beer & Wine (\$25)
(	)	Auctioneer (\$25)	( ) One Day All Alcoholic (\$25)
(	)	One Day Auctioneer (\$10)	( ) Second Hand Articles (\$40)
(	)	Pinball (\$30). Include name and manufactur of machine below. If more space is needed please use reverse side	rar
			Business Name: Apple Tree Arts
		9	License in name of: Donna Blanchard
Na	ıme: _	97 10	Title: Executive Director
Мį	anufa	cturer:	Business Address: One Grafton Common
		5. 8	Grafton, MA 01519
			Phone No.: 508-839-4286
-			Residence: 24 Barbara Jean Street
		. 3, 3 <i>a</i>	Grafton, MA 01579
			Phone No. 538-839-4984
		Signature of Applicant:	Donne Blanchard

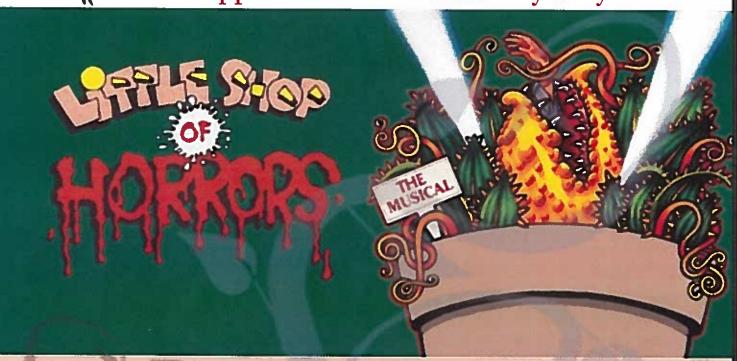
Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

Apple Tree Arts (Print) Name (of individual or Corporation as applica	ible)	
One Gratton Common Street Address	42	
Grafton, MA City/Town State		ę
* Signature of Individual or Corporate Name (mandatory)	Re: Corporate Officer (mandatory, if applicable)	
** Social Security No. (voluntary) or		u <sup>34</sup>
Federal Identification Number		

- This license will not be issued unless this certification clause is signed by the applicant.
- \*\* Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c 62s. 49A.

Date: 1/2/19





Friday, February 8 at 7:30 p.m. Saturday, February 9 at 2:00 p.m. Saturday, February 9 at 7:30 p.m.

**Great Hall at Apple Tree Arts** 

Tickets can be purchased in advance for \$15 at www.appletreearts.org or Apple Tree Arts office.

A deviously delicious Broadway and Hollywood sci-fi smash musical! Howard Ashman and Alan Menken (Disney's The Little Mermaid, Beauty and The Beast, and Aladdin) are the creative geniuses behind what has become one of the most popular shows in the world!

Join in the fun while Seymour tries to contain the new breed of carnivorous plant he names "Audrey II" – after his coworker and crush. Will Seymour prevail, or will Audrey II win his bid for global domination?!

eTIPS On Premise 3.0 Issued: 1/16/2018

ID#: 4708418

CERTIFIED

Expires: 1/16/2021

Elizabeth Colognesi 2A Powerline Dr Grafton, MA 01519-1012

For service visit us online at www.gettips.com

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HEALTH COMMUNICATIONS INC.

Phone: 800-438-8477 Fax: 703-524-1487 www.gettips.com

This card was issued for successful completion of the TIPS program.

# #4 (c) NEW BUSINESS MUSIC LICENSE - REUNION TAP & TABLE

Tap & Table 198, LLC, d/b/a Reunion Tap & Table submitted application for a music license.

Inspections have been done and the required circuits are in place for safety purposes. They plan to have acoustic music, keeping the music at a similar volume level as the TV's and Recorded Music. This is an annual calendar year license.

# **MOTION:**

I move the board vote to approve a music license for the Reunion Tap & Table, 198 Worceser Street.



# **COMMONWEALTH OF MASSACHUSETTS**

# **TOWN OF GRAFTON**

# **APPLICATION FOR LICENSE**

PECIAL NOTICE. If you use scales or measures, Veights and Measures in accordance with Chapter and Measures in accordance with		ave these devices tested annually by the Sealer of e Massachusetts General Laws.
Pate(s) for one day events		Location
o the Honorable Board of Selectmen; Town of G	Grafton, Ma	assachusetts
hereby respectfully submit an application(s) for	a license a	is indicated by ( X ), for which the fee is enclosed.
) Garage Class (\$100)	(X)	Music (\$10)
) Hawkers/Peddler (\$25.00)	( )	Common Victuallers (\$25)
) Pool Room, 1 table(s) at (\$25) each	( )	Innholders (\$25)
) Bowling, alleys at (\$25) each	( )	One Day Beer & Wine (\$25)
) Auctioneer (\$25)	( )	One Day All Alcoholic (\$25)
) One Day Auctioneer (\$10)	( )	Second Hand Articles (\$40)
Pinball (\$30). Include name and manufa of machine below. If more space is nee please use reverse side		
ness Name: Tap & Table 198, LLC., d.b	o.a. 'Reu	nion Tap & Table'
nse Holders Name/Title: Sargon Hanna, C		
ness Address: 198 Worcester Street, I		

# PLEASE COMPLETE THE REVERSE SIDE Incomplete applications will not be processed

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

Tap & Table 198, LLC				
(Print) Name (of individual or Corpor	ration as applicab	ole)		
198 Worcester Street				
Street Address				
North Grafton, MA 01536			<u> </u>	
City/Town	State		Zip Code	
Tap & Table 198, LLC				
<ul> <li>Signature of Individual or Corporate Name (mandator</li> </ul>	у)	Re: Corpor	ate Officer datory, if applicable)	
82-4074101				
Social Security No. (voluntary) or Federal Identification Number				
This license will not be issued unless	this certification	clause is signe	d by the applicant.	
Your Social Security/Fed ID number whether you have met tax filing or t delinquency will be subject to licens G.L. c 62s. 49A.	ax payment oblig	ations. License	es who fail to correct their non-fi	ling or
Date: 11/14/18				
cji/TPM				

# #4 (d) NEW BUSINESS - TREE CITY PROCLAMATION

This Arbor Day proclamation was prepared for the Tree City Designation Application. Grafton has had this designation for 18 years. More than 3,400 communities have made the commitment to becoming a Tree City USA. They have achieved Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and celebrating Arbor Day.

The Board is asked to read the proclamation and vote to have the Chairman sign on their behalf.

# **MOTION:**

I move the board vote to proclaim April 26, 2019 as Arbor Day and authorize the chairman to sign the proclamation

# **Arbor Day Proclamation**

Whereas: In the year 1646, in the Town of Boston of the Massachusetts Bay Colony, the

first recorded public tree planting in the new world took place as a community

effort involving men, woman and children; and

Whereas: Arbor day which was begun 147 years ago by J. Sterling Morton, is observed

traditionally in Massachusetts on the last Friday in April by the planting of trees as a living reminder that all citizens hear the responsibility of stewardship; and

Whereas: Trees can moderate the temperature, cut heating and cooling costs, clean the air,

produce oxygen, lower the greenhouse effect, and provide habitat for wildlife; and

Whereas: Trees increase property values, enhance the economic viability of business areas,

and beautify our communities; and

Whereas: Trees, wherever they are planted, are a source of joy and spiritual reward,

NOW, THEREFORE, The Board of Selectmen with the Town Administrator, in accordance with the General Laws, does hereby proclaim that April 26, 2019 to be

# **ARBOR DAY**

And urge the citizens of Grafton to support efforts to protect out trees and woodlands and to support community tree care programs; and further, we urge all citizens to plant trees, and otherwise take cognizance of this event and participate fittingly in its observance.

Signed by:

Sargon Hanna - Chairman

# **#4 (e) BAG FEE INCREASE PRESENTATION**

Tim and Rebecca will have a brief presentation for the Board.